



State of New Jersey
DEPARTMENT OF CHILDREN AND FAMILIES
DIVISION OF CHILD BEHAVIORAL HEALTH SERVICES
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CHANGE OF EFFECTIVE DATE (see below)

TO: Intensive In-Community Assessment Providers– **For Action**

Care Management Organizations, Youth Case Management Agency Providers, Mobile Response and Stabilization Providers, Health Maintenance Organizations – **For Information Only**

SUBJECT: **Intensive In-Community Biopsychosocial Assessments, HCPCS, Fees, Templates and Training**

PURPOSE: 1. **To reiterate previously communicated expectations** about the Intensive In-Community (IIC) Biopsychosocial Assessment

2. **To introduce the use of new HCPCS** and the Division of Child Behavioral Health (DCBHS) requirements related to the use of the new HCPCS

3. **To introduce a new IIC Biopsychosocial Assessment template** and expectations requirements related to the template

4. **To announce two training sessions** for providers to introduce the new Intensive In-Community (IIC) Biopsychosocial Assessment template

EFFECTIVE: **For requests submitted to the Contracted Systems Administrator ValueOptions on or after April 1, 2007.**

BACKGROUND: The Division of Child Behavioral Health Services recognizes the need for high quality, timely and focused assessments of youth as part of the continuum of care available to youth and their families in New Jersey. To date, assessments have been conducted by DCBHS and Medicaid approved providers of Intensive In-Community Services (IIC). These assessments, defined as IIC Biopsychosocial Assessments, are akin to a biopsychosocial assessment. They provide critical information from the youth and his or her immediate supports about strengths, needs, preferences and vulnerabilities. Such assessments are fundamental to ensuring that youth and their families become engaged in the most appropriate type, intensity and frequency of care.

ACTION:

PART I: Division of Child Behavioral Health Services' Requirements Regarding the Intensive In-Community (IIC) Biopsychosocial Assessments

The following information is a formal reminder of DCBHS' current requirements of providers as well DCBHS's expectations with respect to the implementation of the new IIC Biopsychosocial Assessment template.

1. IIC Biopsychosocial Assessments shall be conducted only by Intensive In-Community (IIC) providers who have been certified by DCBHS as possessing the capacity to complete IMDS Needs Assessments with a reliability score of .7 or above. (For more information on DCBHS certification on conducting Needs Assessments contact Dr. Sharon Lindsay at lindseh@umdnj.edu. For certification on Information Management Decision Support (IMDS) tools including the Crisis Assessment, Needs Assessment and Strengths and Needs Assessment, go to www.pfccertification.org)
2. IIC Biopsychosocial Assessments shall be performed only in clinically appropriate, non-office based settings consistent with the needs and preferences of the youth and family being assessed. Youth in out-of-home settings are to be met and assessed in their current living situation, as appropriate.
3. IIC certified providers shall complete each Biopsychosocial Assessments and submit via Autofax to ValueOptions, the Contracted Systems Administrator (CSA). (ValueOptions will provide the Needs Assessment and the Intensive In-Community Assessment templates to IIC Biopsychosocial Assessment providers during the pre-authorization process.) The assessment template will also be available on the Division of Child Behavioral Health Services website: <http://www.state.nj.us/dcf/behavioral/>. **(Autofax is a new requirement effective with the implementation of the new assessment template).**
4. IIC Biopsychosocial Assessments shall be typewritten and must be submitted to Value Options no later than 10 business days from the date of the referral from ValueOptions. If extraordinary circumstances require a delay in the completion of the IIC Biopsychosocial Assessment, the IIC certified provider must obtain authorization from the CSA and DCBHS.
5. Correctly completed IIC Biopsychosocial Assessments consist of the following elements:
 - a. The IIC certified provider shall conduct a mandatory face-to-face meeting with the youth and his or her immediate supports (the primary caregiver of the youth, for example, parent, guardian or resource family parent).
 - b. At the face-to face meeting the IIC certified provider must obtain the youth's and/or parent's or guardian's signature on a standard consent form granting the IIC certified provider access to the youth's school, medical, juvenile justice and treatment records. (Obtaining the consent form is a new requirement effective with the implementation of the new assessment template.)

- c. A copy of the signed consent form must be submitted to Value Options, Inc., with the completed IIC Biopsychosocial Assessment and Needs Assessment. (This is a new requirement effective with the implementation of the new assessment template)
- d. DCBHS strongly emphasizes the need for IIC certified providers to make appropriate collateral contacts when conducting an assessment. DCBHS expects providers to make collateral contacts with, at a minimum, the following persons whenever possible:
 - i. The youth's school or educational provider(s) such as classroom teacher, guidance counselor, Child Study Team Case Manager,
 - ii. Juvenile justice system staff (Parole Officer, Public Defender, or Youth Detention Center Social Service and direct care staff) are appropriate contacts if the youth is involved with that system,
 - iii. All behavioral health, social work, counseling, psychological or psychiatric treatment providers involved in the provision of service to the youth during the twelve calendar months immediately preceding the assessment, and
 - iv. The youth's extended family.

6. Acceptably completed IIC Biopsychosocial Assessments:

- a. are conducted as indicated above,
- b. contain the elements listed above,
- c. are appropriately and correctly documented in typewritten format and according to the specifications indicated in the templates listed above, and
- d. are submitted to Value Options, via Autofax within the timeframes indicated above.

PART II: New Medicaid billing codes to be used for IIC Biopsychosocial Assessments effective April 1, 2007.

A. Current codes:

To date, Medicaid and DCBHS have been permitting the use the following two IIC credential-specific HCPCS for billing IIC Biopsychosocial Assessment services:

- 1. H0036TJU1 for licensed behavioral health clinicians who meet the requirements of N.J.A.C. 10:77-5.3(b), and
- 2. H0036TJU2 for Master's level practitioners who do not meet the requirements of N.J.A.C. 10:77-5.3(b)

B. NEW CODES:

Effective for dates of service on or after April 1, 2007, IIC certified providers must bill the new procedure codes **H0018TJU1** and **H0018TJU2** for biopsychosocial assessment services. **Note that there is a change in the authorization pattern. Providers billing for these services must report units in 'hours' of service, not '15-minute' increments.** The two new HCPCS are defined below.

Value Options will authorize a maximum of three (3) hours of biopsychosocial assessment services per date of service. One (1) hour must be billed for a face-to-face meeting with the youth/family/caregiver. The remaining two (2) hours of the three (3) hours that may be billed on a date of service is for appropriately documenting the results of the assessment. **The 3 hours shall not include travel time, administrative time and the time spent setting up appointments.**

A Maximum of two Biopsychosocial Assessments are billable per year, per beneficiary.

IND	HCPCS Code	MOD	Procedure Code Definition	Maximum Fee Allowance
P	H0018	TJU1	Intensive In-Community Biopsychosocial Assessment delivered by a clinically licensed behavioral health care practitioner (who meets the requirements of N.J.A.C. 10:77-6.3(b))	\$113.00/ per hour
P	H0018	TJU2	Intensive In-Community Biopsychosocial Assessment delivered by, at a minimum, a master's level practitioner under the supervision of a licensed behavioral health care practitioner	\$85.00/ per hour

All the other requirements in N.J.A.C. 10:77-5 regarding the provision of intensive in-community services apply to these procedure codes. In addition, providers are required to continue to submit the Intensive in-Community Encounter Documentation Form, consistent with previously issued DCBHS instructions.

PART III: Template

All IIC Biopsychosocial Assessments must be reported using a new template, effective April 1, 2007. IIC providers may download the template free-of-charge by logging onto <http://www.state.nj.us/dcf/dcbhs>.

PART IV: Training Sessions:

To assist providers in the completion of the new IIC Biopsychosocial Assessment template, technical support and training will be provided by DCBHS. Providers are strongly encouraged to attend—no more than two staff per agency. DCBHS will provide two training opportunities:

Dates: February 22, 2007 from 2 p.m. to 4 p.m. and
March 1, 2007 from 2 to 4 pm.

Location: ValueOptions
3705 Quakerbridge Road, Ste. 116
Hamilton, NJ 08619

To Register: See DCBHS website for registration form and instructions:
<http://www.state.nj.us/dcf/behavioral/>

Any questions, please call DCBHS: 609-292-4741.

QUESTIONS:

If you have any questions regarding the authorization number for the services, please contact ValueOptions at 1-877-652-7624.

If you have any questions regarding billing procedures or completion of the CMS 1500 claim form, please contact Unisys Provider Services at 1-800-776-6334.

If you have any questions regarding the Division of Child Behavioral Health Services, please call the DCBHS Management office (609) 292-4741 or visit our website at: <http://www.state.nj.us/dcf/dcbhs>.

PLEASE RETAIN LETTER FOR FUTURE REFERENCE